



Dear Prospective Applicant:

Enclosed is an application for the affordable apartment at 526 Ocean Avenue which participated in the City of Jersey City Affordable Housing Trust Fund and City of Jersey City & County of Hudson HOME Investment Partnerships Program funded by the U.S. Department of Housing and Urban Development (HUD). Please note the following before completing and returning this application:

1. Each applicant/co-applicant may submit only one application. Duplicate applications/submissions may result in disqualification of all applications. For example, a couple may only submit one application.
2. The application should be filled out carefully and completely. Leaving out information pertaining to the number, name, or income of household members applying to live in the unit may result in disqualification. If you need to correct a mistake please (a) draw a line through the incorrect information, (b) write the correct information neatly next to it, and (c) sign your initials near the correction.
3. **ONLY THE APPLICATION NEEDS TO BE SUBMITTED AT THIS TIME. DO NOT ATTACH OR INCLUDE ANY DOCUMENTS AT THIS TIME.** If your application is selected for further processing, you will be contacted to provide the required documents necessary to determine household and income eligibility.
4. Income Eligibility: Included is a chart which details the minimum and maximum income requirements for the affordable units in this project based on household size. All income sources for all household members should be listed on the application. Generally, gross income before any deductions such as taxes and insurance are used to calculate income. In the case of self-employed applicants, net income will be used however additional documentation will be required. Every source of income received by adult household members, whether it is earned or unearned, will be considered to evaluate eligibility and document continuing need for affordable housing. All sources of income must be documented and able to be verified.
5. Other Eligibility Criteria: In addition to income requirements, other eligibility criteria will apply which include the following: credit history, criminal background check, household composition, and rental history.
6. Application Preferences: This project has a Veteran's preference for applicants who have at least one household member that has served in the U.S. Armed Forces or WWII-era Merchant Marines and will receive priority before non-veteran applications. Non-veteran households are encouraged to apply but will receive lower priority consideration.



7. **Primary Residence Requirement:** Any applicant approved for a unit in this project must maintain the unit as their sole primary residence. Any change in household size or composition must be approved by the Developer/Managing Agent.
8. **Submission of Inconsistent or Incomplete Documentation:** Prospective applicants should be aware that this is a government assisted housing project. The submission of false or knowingly incomplete information (either in the application or subsequently submitted documentations) will result in disqualification. All documentation submitted by applicants are subject to review by the City of Jersey City and the County of Hudson.

AVAILABLE UNITS & INCOME REQUIREMENTS
(Effective 6/15/2022)

Unit Size	60% AREA MEDIAN INCOME	Monthly Rent ¹	Units Available		Household Size ²	Annual Household Income ^{3,4}
1 Bedroom		\$1,285	2	→	1 Person	\$31,032-\$48,300
					2 People	\$31,032-\$55,200
					3 People	\$31,032-\$62,100
2 Bedroom		\$1,534	6	→	2 People	\$37,248-\$55,200
	3 People				\$37,248-\$62,100	
	4 People				\$37,248-\$68,900	
	5 People				\$37,248-\$74,450	

Unit Size	80% AREA MEDIAN INCOME	Monthly Rent ¹	Units Available		Household Size ²	Annual Household Income ^{3,4}
Studio		\$1,529	4	→	1 Person	\$38,640-\$64,350
					2 People	\$38,640-\$73,550
1 Bedroom		\$1,629	5	→	1 Person	\$41,400-\$64,350
					2 People	\$41,400-\$73,550
	3 People				\$41,400-\$82,750	

¹Rent includes water & sewer. ²Household size includes everyone who will live in the unit. Subject to occupancy criteria.

³Annual Household Income includes salary, hourly wages, tips, Social Security, pensions/retirement, alimony, child support, unemployment, business income, cash benefits, and other income. Income guidelines subject to change.

⁴Minimum income may not apply to applicants with Section 8 or other rental subsidies.



**526 Ocean Avenue
 Preliminary Application**

1. Applications may be typed or handwritten in ink, but must be *signed*.
2. Mail only one (1) original application per household. You may be disqualified if more than one application per household is received.
3. **DO NOT ATTACH OR INCLUDE ANY DOCUMENTS WITH THIS APPLICATION.**

SUBMISSION OF A PRELIMINARY APPLICATION WILL NOT GUARANTEE AN OFFER TO LEASE AN AFFORDABLE HOUSING UNIT. NO FEE SHOULD BE PAID TO ANYONE IN CONNECTION WITH THE PREPARATION OR SUBMISSION OF THIS PRELIMINARY APPLICATION.

<p align="center">Completed applications may be submitted by mail or fax:</p> <p align="center">Community Enterprises Corporation ATTN: Terzetto NJ, LLC. P.O. Box 980, Freehold, NJ 07728 P: (732) 637-5189 F: (732) 637-5187</p>	<p>Bedroom Size Preference: Studio___ 1 BR___ 2 BR___</p> <p>Do you have a Section 8 Housing Voucher or Receive Rental Assistance? Yes___No___</p>
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The New Jersey Law Against Discrimination prohibits discrimination in housing based on actual or perceived: race or color; religion or creed; national origin, nationality or ancestry; sex, pregnancy, or breastfeeding; sexual orientation; gender identity or expression; disability; marital status or domestic partnership/civil union status; liability for military service; familial status (having children under age 18); and source of lawful income used for rental or mortgage payments.

A. APPLICANT CONTACT INFORMATION	
Applicant Name(s):	
Street Address:	
City, State, Zip:	County:
Phone:	Email:

B. HOUSEHOLD COMPOSITION INFORMATION				
First & Last Name	Relationship	Birth Date MM/DD/YY	Income?	Veteran?
1.	Applicant		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.	Co-Applicant		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
3.			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
4.			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
5.			<input type="checkbox"/> Yes	<input type="checkbox"/> Yes



		<input type="checkbox"/> No	<input type="checkbox"/> No
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C. CURRENT EMPLOYMENT INFORMATION			
1. Household Member:		Occupation:	Work Phone:
Employer Name and Address:			
Date Hired:	Salary: \$ <input type="checkbox"/> Hourly <input type="checkbox"/> Annually	Hours Per Week:	Pay Frequency: <input type="checkbox"/> Weekly <input type="checkbox"/> Bi-Weekly <input type="checkbox"/> Twice Monthly <input type="checkbox"/> Monthly <input type="checkbox"/> Annually
2. Household Member:		Occupation:	Work Phone:
Employer Name and Address:			
Date Hired:	Salary: \$ <input type="checkbox"/> Hourly <input type="checkbox"/> Annually	Hours Per Week:	Pay Frequency: <input type="checkbox"/> Weekly <input type="checkbox"/> Bi-Weekly <input type="checkbox"/> Twice Monthly <input type="checkbox"/> Monthly <input type="checkbox"/> Annually
3. Household Member:		Occupation:	Work Phone:
Employer Name and Address:			
Date Hired:	Salary: \$ <input type="checkbox"/> Hourly <input type="checkbox"/> Annually	Hours Per Week:	Pay Frequency: <input type="checkbox"/> Weekly <input type="checkbox"/> Bi-Weekly <input type="checkbox"/> Twice Monthly <input type="checkbox"/> Monthly <input type="checkbox"/> Annually
4. Household Member:		Occupation:	Work Phone:
Employer Name and Address:			
Date Hired:	Salary: \$ <input type="checkbox"/> Hourly <input type="checkbox"/> Annually	Hours Per Week:	Pay Frequency: <input type="checkbox"/> Weekly <input type="checkbox"/> Bi-Weekly <input type="checkbox"/> Twice Monthly <input type="checkbox"/> Monthly <input type="checkbox"/> Annually

D. ANNUAL INCOME OF ALL HOUSEHOLD MEMBERS (List ALL INCOME of household members)					
Identify income from any source expected in the next 12 months	Head of Household	Co-Head of Household	Other Adult Members	Minors Under Age 18	Total
1. Salary #1 <input type="checkbox"/> Yes <input type="checkbox"/> No	\$	\$	\$	\$	\$
2. Salary #2 <input type="checkbox"/> Yes <input type="checkbox"/> No	\$	\$	\$	\$	\$
3. Commissions & Fees <input type="checkbox"/> Yes <input type="checkbox"/> No	\$	\$	\$	\$	\$
4. Tips & Bonuses <input type="checkbox"/> Yes <input type="checkbox"/> No	\$	\$	\$	\$	\$
5. Temporary Income <input type="checkbox"/> Yes <input type="checkbox"/> No	\$	\$	\$	\$	\$
6. Military Income <input type="checkbox"/> Yes <input type="checkbox"/> No	\$	\$	\$	\$	\$
7. Net Business Income <input type="checkbox"/> Yes <input type="checkbox"/> No	\$	\$	\$	\$	\$
8. Net Rental Income <input type="checkbox"/> Yes <input type="checkbox"/> No	\$	\$	\$	\$	\$
9. Social Security <input type="checkbox"/> Yes <input type="checkbox"/> No	\$	\$	\$	\$	\$
10. SSI <input type="checkbox"/> Yes <input type="checkbox"/> No	\$	\$	\$	\$	\$
11. Pension or Annuity <input type="checkbox"/> Yes <input type="checkbox"/> No	\$	\$	\$	\$	\$
12. Retirement Income <input type="checkbox"/> Yes <input type="checkbox"/> No	\$	\$	\$	\$	\$
13. Family Support & Gifts <input type="checkbox"/> Yes <input type="checkbox"/> No	\$	\$	\$	\$	\$
14. Unemployment Benefits <input type="checkbox"/> Yes <input type="checkbox"/> No	\$	\$	\$	\$	\$
15. Worker's Compensation <input type="checkbox"/> Yes <input type="checkbox"/> No	\$	\$	\$	\$	\$
16. Alimony <input type="checkbox"/> Yes <input type="checkbox"/> No	\$	\$	\$	\$	\$



17. Child Support <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Court Awarded <input type="checkbox"/> Voluntary <input type="checkbox"/> Anticipated	\$	\$	\$	\$	\$
18. Other: <input type="checkbox"/> Yes <input type="checkbox"/> No	\$	\$	\$	\$	\$
TOTAL ANNUAL INCOME					\$

E. DISPOSAL OF ASSETS INFORMATION
<p>1. Has any household member given away anything of value within the last two years? <input type="checkbox"/> No <input type="checkbox"/> Yes, who? Please provide an explanation including the type of asset, estimated value of asset, amount the asset was disposed for, and the date of disposal:</p> <p>2. Has any household member owned a home in the past three years? <input type="checkbox"/> No <input type="checkbox"/> Yes, who? Does the household member currently own it? <input type="checkbox"/> Yes <input type="checkbox"/> No, date sold: If Yes, is it vacant, rented, or for sale?</p>

F. CONFLICT OF INTEREST
<p>1. Is any member of the household currently serving or served during the last 12 months as an employee, agent, consultant, officer or elected/appointed official of the City of Jersey City, County of Hudson or project developer/owner? <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, identify household member, organization, and role held: Is this a current role? <input type="checkbox"/> Yes <input type="checkbox"/> No, date role ceased</p> <p>2. Is any member of the household related by blood or marriage to anyone currently serving or served during the last 12 months as an employee, agent, consultant, officer or elected/appointed official of the City of Jersey City, County of Hudson or project developer/owner? <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, identify household member, organization, and role held: Is this a current role? <input type="checkbox"/> Yes <input type="checkbox"/> No, date role ceased</p>

G. RELEASE AND SIGNATURES																		
<p>Each of the undersigned Applicants hereby certify that all of the information provided in the Application is true and correct and do hereby authorize the release and/or verification of employment, income and assets, and household composition to the Developer, Marketing Agent, City of Jersey City and County of Hudson. All household members age 18 and older must sign the Application.</p>																		
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; border-bottom: 1px solid black;"></td> <td style="width: 33%; border-bottom: 1px solid black;"></td> <td style="width: 33%; border-bottom: 1px solid black;"></td> </tr> <tr> <td>Applicant Printed Name</td> <td>Signature</td> <td>Date</td> </tr> <tr> <td style="border-bottom: 1px solid black;"></td> <td style="border-bottom: 1px solid black;"></td> <td style="border-bottom: 1px solid black;"></td> </tr> <tr> <td>Co-Applicant Printed Name</td> <td>Signature</td> <td>Date</td> </tr> <tr> <td style="border-bottom: 1px solid black;"></td> <td style="border-bottom: 1px solid black;"></td> <td style="border-bottom: 1px solid black;"></td> </tr> <tr> <td>Adult Household Member Printed Name</td> <td>Signature</td> <td>Date</td> </tr> </table>				Applicant Printed Name	Signature	Date				Co-Applicant Printed Name	Signature	Date				Adult Household Member Printed Name	Signature	Date
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